

Canadian Human  
Rights Tribunal



Tribunal canadien  
des droits de la personne

## **Record of appearance (hearing)**

Please complete and return to the Registry Officer prior to the hearing.

### **I. Case details:**

Case name\*:

Tribunal file(s) number(s)\*\*:

\*Complainant's name v. Respondent's name (e.g., Jamie Larose v. Company XYZ)

\*\*Include this number when contacting the Tribunal about your case.

Location:

Date:

Member:

Registry Officer:

**In the tables on the next sections, please list all representatives and any witnesses attending the hearing. If you are self-represented, include yourself on the list.**

To be sure we address everyone attending the hearing respectfully and correctly, please tell us:

- How to say each participant's name. Here are some ways to do this:
    - Phonetically: Raul Gonzalez – **rah-OOL gon-SAH-les**
    - Sounds like: Ngoc Nguyen – **nahk nuhWEN** or sounds like **"knock" "win"**
    - Rhymes with: Anne Martin – **"Anne"** rhymes with **"man"**
    - Provide a link to an audio recording of the name
  - About their pronouns (they/them, he/him, she/her pronouns can be typed directly into the table below)
  - About their titles (Ms., Mr., Mx., Me titles can be typed directly into the table below)
-



### III. Witnesses information

Order of appearance	Name of witnesses	Title	Pronunciation of name	Pronouns	Estimated date of testimony	Estimated duration of testimony in chief
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

**Ask for help:** If you have any trouble filling out this form, contact the Registry office by email at [registry.office@chrt-tcdp.gc.ca](mailto:registry.office@chrt-tcdp.gc.ca) or call 613-995-1707 (toll free: 1-844-899-3604).