

Canadian Human
Rights Tribunal



Tribunal canadien
des droits de la personne

Form PEA-5 – Notice of intention to participate (Referrals)

Please fill out and sign this form if you would like to participate in the referral sent to the Canadian Human Rights Tribunal by the Pay Equity Commissioner. To use this form, you must have participated as a party before the Commissioner in the matter to which this referral relates. Refer to the Important Information section ([below](#)) and the [Canadian Human Rights Tribunal Rules Respecting Pay Equity](#) when completing this form. Please follow the instructions carefully and provide detailed information where requested.

Note: Please send this completed form to the Registry Office and all the parties.

Part I: Intention to participate

Short name for the referral (from Part I of the Notice of Referral):

Date of the Notice of Referral (from Part V of the Notice of Referral):

intends
to participate in the inquiry into the referral.

A. Contact information

Provide the person's or the organization's name. Provide the person's or the organization's contact information if the person or organization will represent themselves. Provide a lawyer or representative's contact information if the person or organization will be represented by a lawyer or non-legal representative at the Tribunal.

Name:

If represented, lawyer or non-legal representative's name:

Address:

Phone number:

Email address:

Important information

- **Accessibility (alternative arrangements):** The Tribunal is committed to providing an inclusive and accessible environment in which everyone has equitable access to our services. Please advise the Registry if you require any alternative arrangements to meet your individual needs during this appeal process.
- **Filing:**
 - Please review the [Canadian Human Rights Tribunal Rules Respecting Pay Equity](#) before completing this form.
 - You can file this form by email, by mail, by fax or by delivering it in person. Emailing your application to the email address designated by the Registry is the fastest and preferred way to send us information).
 - For filing by email, please sign this document electronically prior to filing it with the Tribunal if possible. Alternatively, you may print, sign and file a scanned copy of the document with the Registry. If you need help with this, please contact our Registry.
- **Change of contact information or representative:** Please notify the Tribunal right away of any change in your contact information or if you change your representative.

- **Forms:** The Tribunal's forms may be obtained by emailing the Registry at registry.office@chrt-tcdp.gc.ca or by calling 613-995-1707 or toll free at 1-844-899-3604.
- **Ask for help:** If you have any trouble filling out the form, contact the Registry office at the following email: registry.office@chrt-tcdp.gc.ca or call 613-995-1707 (toll free: 1-844-899-3604).
- **Privacy:** If you file personal information with the Tribunal, it may be accessible to the public through the open court principle unless you request, and the Tribunal approves, a confidentiality order.